

CARRIE STALLINGS

carriethecopyeditor@gmail.com

EDUCATION

Texas A&M University, College Station, TX
Bachelor of Arts in English, Minor in Spanish
GPR: 3.971

Graduated May 2008
Summa Cum Laude

WORK EXPERIENCE

Technical Writer
The Reynolds and Reynolds Company, Houston, TX

June 2008-October 2009

- Continually updated 3 customer manuals to reflect changes in software
- Wrote 35 articles detailing important software changes
- Edited and updated department training guide
- Converted manuals and other documents to HTML

Writing Assistant and Grader
Department of Agricultural Economics, TAMU, College Station, TX

August 2007-May 2008

- Provided feedback to students as they prepared writing assignments
- Evaluated writing assignments for grammar, coherence, and quality